

NEW REPORT!



MARCH 10

DID YOU KNOW that **benefitsCONNECT**® has a new report available? You can now run the Payroll Deduction Changes Report with the simple click of a button.

The Payroll Deduction Changes Report will show changes within a given date range. This report will allow you to compare old deduction amounts to new deduction amounts for each employee (or for each Benefit Provider). To make this report available, you must set it up on the Broker Company level under Company Reporting, then Report Availability. Select Payroll Deduction Changes, and then save.

The current Payroll Deduction report displays for each employee (or for each Benefit Provider) the per-paycheck deduction amounts for all the benefits in which the employee is enrolled. We have added new report selection criteria "Changes Only" with options including:

- (1) No = full report; do not show changes only
- (2) Any = show any changes that have occurred within report date span
- (3) Effective Date = show when changes in effective date of the plan are within the report date span
- (4) Enrollment Date = show when Enrollment changes are within the report date span

For more information on the Payroll Deduction Changes Report, please contact **benefitsCONNECT**® support at 877.426.8750 or support@benefitsCONNECT.net.

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